

Model Answer

AV-8385

Paper IV: Reference and Information Sources and Services (Theory)

Bachelor of Library & Information Science (First Semester) 2015

Section A

1. Short Answer questions

- i) Secondary Source of Information
- ii) Defence
- iii) 30 September 2002; New Delhi
- iv) Bibliographies, Dictionaries
- v) Two : Formal and Informal
- vi) Reprography is the reproduction of graphics through mechanical or electrical means, such as photography or xerography
- vii) SDI: Selective Dissemination of Information; CAS: Current Awareness Service
- viii)

Books	Conventional
Directories	Tertiary
Conference Proceeding	Primary
Reviews	Secondary
- ix) Annually
- x) Directory

Section B

2. Various Types of Information sources. In detail Documentary Sources of Information with example.

- Introduction
- Definition of Information
- Types of Information sources : Acco to Dr. S.R. Ranganathan, etc
- Documentary sources of Information
 - Primary Sources of Information
 - Patents
 - Periodicals
 - Standards
 - Technical Report
 - Monograph
 - Diaries
 - Trade literature
 - Research Report.. etc.
 - Secondary Sources of Information
 - Encyclopedia
 - Dictionary
 - Directories
 - Year book
 - Almanac, etc
 - Tertiary Sources of Information

3. Different Types of Reference Service

- Introduction
- Definition
- Types of Reference Service
 - Ready Reference service
 - Long Range Reference Service
- Documentary sources of Reference
 - Encyclopedia
 - Directory
 - Year Book
 - Guide book, etc....

4. Short Notes

- a) Reprographic Service
 - Introduction
 - Definition
 - Concept
- b) Information Services
 - Introduction
 - Definition
 - Types of Information Services used In Libraries
- c) Referral Service
 - Introduction
 - Definition

Section C

5. Documentary Reference Sources

- Introduction
- Definition
- Concept of RS
- Examples
 - Encyclopaedia
 - Year book
 - Manual
 - Almanac
 - Bibliography
 - Map
 - Etc
- Conclusion

6. Difference

- a) Almanac and Year Book
 - Introduction
 - Define concept
 - Differences
- b) Reference Service and Information Service
 - Introduction
 - Define Concept
 - Differences

7. Short notes

- a) Web Resources
 - Introduction
 - Web Resources
 - Examples
- b) Tertiary Information Sources
 - Introduction
 - Tertiary Sources
 - Examples

8. Essay on DESIDOC

- Introduction
- History
- Services
- Objectives
- Functions
- Conclusion